

WEST BLETCHLEY COUNCIL

FULL COUNCIL MEETING – TUESDAY 22ND OCTOBER 2019

PARKING SUB COMMITTEE - REPORT OF CLERK

Purpose of Report: to agree Terms of Reference, membership and meeting dates for the Council's new Parking Sub Committee.

At its last meeting Full Council **resolved:** to establish a parking sub-committee to consider parking issues within the West Bletchley Area. It was further agreed that this be a sub-committee reporting directly to Full Council.

Draft Terms of Reference are accordingly attached for the Council's consideration. These include proposed details of membership.

It is proposed that the first meeting of the sub-committee be held on Monday 18th November 2019. Proposed meeting dates for 2020 have been incorporated in a revised calendar of meetings which is also attached for consideration.

Subject to approval of the above, all matters relating to parking that would have previously been considered by P&E Committee will now be the subject of reports to the new parking sub-committee. At its last meeting P&E Committee **resolved:** that MKC be asked to take no further action in respect of the Sherwood Drive and Station Parking Zone consultations to enable this Council to consider whether it wishes to refer these matters to the new parking sub-committee for further consideration.

Full Council is accordingly asked to:

- i) Consider and approve Terms of Reference for the new Parking Sub-Committee,
- ii) Appoint a minimum of 3 Members of this Council to serve on the new Sub-Committee,
- iii) Elect a Member to Chair the new Sub-Committee,
- iv) Approve dates for forthcoming meetings of the new Sub-Committee and adopt the attached revised schedule of meetings,
- v) Consider what actions should now be taken in respect of the 2 parking consultations referred to above.

WEST BLETCHLEY COUNCIL

PARKING SUB COMMITTEE

PROPOSED TERMS OF REFERENCE

1. That the Sub Committee be established to consider all matters relating to parking within the parish, in accordance with agreed Council policy.
2. That the Sub Committee be comprised of appointed Members of West Bletchley Council and the following representatives who will attend the meeting in a non-voting capacity:
 - One representative of the West Bletchley Community Forum
 - One representative of Bletchley Park Area Residents Association
 - MKC Ward Councillors for Bletchley Park and Bletchley West.
3. That officers of MKC and TVP be invited to attend meetings in an advisory capacity.
4. That the Sub Committee report directly to Full Council.
5. That the Sub Committee be permitted to agree items of expenditure from appropriate Council budgets, subject to such expenditure being authorised by the Council's Clerk in consultation with the Chairs of the Council and Sub Committee.
6. That the composition and role of the Sub Committee be reviewed at the Annual Meeting of the Council.
7. That the Chair of the Sub Committee be elected by the Members at the Annual Meeting of the Council.